

APPENDIX 8- Table of Recommendations

The following recommendations should be examined by the flood risk management authorities and residents to be assessed for their feasibility and financial viability. Recommendations are not instructions and need to be examined by the relevant Risk Management Authority or individual.

Reference	Area	Theme	Recommendation	Context	Primary Risk Management Authority	Secondary Risk Management Authorities	Duty, Power or Role of Primary RMA	Timescales for recommendation	Response	Status
RBWM1	Borough Wide	Response and Recovery Plans	Royal Borough of Windsor and Maidenhead and Environment Agency to work together to review the processes for post flooding recovery action.	In order to ensure that authorities have a plan for dealing with issues such as pooling groundwater following a flooding incident	Royal Borough of Windsor and Maidenhead	Environment Agency Thames Valley Local Resilience Forum	Lead Local Flood Authority and Emergency Planning Service	By April 2025	<p>RBWM Response - Meeting held between RBWM (LLFA and JEPU) and the EA over two main areas in Wraysbury. One is being added to flood plan to ensure access to equipment during a flood event is made easier and other location requires further investigation</p> <p>EA Response - We will support the Borough where appropriate. This initiative aligns with our duty to collaborate under the Civil Contingencies Act 2004, ensuring a coordinated and effective response to and recovery from flooding events. We will seek to draw on valuable data from the ongoing project to reduce flood risk in parts of the Borough. This project is also known as Datchet to Hythe End Flood Improvement Measures.</p>	In Progress
RBWM2	Borough Wide	Asset Register	Explore the possibility and extent of task for the formal designation of informal defences as flood defence assets	Ensure informal defences are considered for inclusion as formal flood defences where appropriate	Environment Agency	N/A	Strategic Flood Risk Authority responsible for Fluvial Flood risk	Ongoing	We will explore this recommendation and leverage findings of Datchet to Hythe End Flood Improvement Measures where appropriate.	Passed to RMA
RBWM3	Borough Wide	Asset Register	Consider the designation of informal defences as flood risk assets under Land Drainage Act 1991 s21 Asset register	Ensure informal structures are considered for inclusion as on the Flood Risk Asset register where appropriate	Royal Borough of Windsor and Maidenhead	N/A	Duty to maintain asset register under s.21 Land Drainage Act 1991	By December 2025	This is to be considered alongside development of new Local Flood Risk Management Strategy with work to re-start in 2025.	Open
RBWM4	Borough Wide	Community Resilience	Consider running awareness sessions for residents regarding their flood risk and measures they can take to improve their resilience to flooding	In order to further residents and homeowners' knowledge of flood risk in their areas and steps they can take to mitigate the impact of flooding to their properties.	Royal Borough of Windsor and Maidenhead	Environment Agency	Lead Local Flood Authority Emergency Planning Service Environment Agency	Ongoing	<p>RBWM Response - See response to RBWM12</p> <p>EA Response - We will endeavour to support the Borough where appropriate. Extensive resources are available on Gov.uk.</p>	In Progress
RBWM5	Borough Wide	Community Resilience	Residents and businesses in affected areas should consider installation of Property Flood Resilience measures at their properties	Installation of measures to properties to reduce the impact or likelihood of impact to properties during a flooding incident	Residents and businesses	N/A	Property owners	Ongoing	RBWM will create content for the Council website to assist signposting for residents and businesses. This information can then be used by property owners to assist their own decision making.	In Progress
RBWM6	Borough Wide	Community Resilience	Residents and businesses in affected areas should consider creating personal resilience plans to	Personal resilience plans ensure that residents know who to contact and can centrally store details	Residents and businesses	Royal Borough of Windsor and Maidenhead	Property owners	Ongoing	See response to RBWM12	In Progress

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			minimise the impact of flooding incidents	such as insurance references which minimise the overall impact and speed up recovery						
RBWM7	Borough Wide	Groundwater	Royal Borough of Windsor and Maidenhead to refine the understanding of groundwater flood risk within the borough	Groundwater flood risk is widely an unknown in many areas. As such, work to better understand how groundwater affects flooding incidents such as this is an important step to managing the risk it causes	Royal Borough of Windsor and Maidenhead	Environment Agency	Lead Local Flood Authority with responsibility for management of flood risk from groundwater	By December 2027	<p>RBWM Response- Feasibility work to understand what measures and tasks need to be completed should be undertaken first however the plan would be to have better monitoring of groundwater over the next three years. This work would be funded from the Flooding/Highway Drainage budget.</p> <p>The Council will seek guidance from partners for best practice methods before starting.</p> <p>EA Response - We will support the Borough where appropriate. We will share valuable groundwater related data gathered as part of Datchet to Hythe End Flood Improvement Measures.</p>	Open
RBWM8	Borough Wide	Community Resilience	Improvement of communication material to promote Floodre and Build Back Better scheme	To ensure residents have easy access to useful information following a flooding incident.	All Risk Management Authorities - led by Royal Borough of Windsor and Maidenhead	Parish Councils Flood Wardens Other Community groups	Lead Local Flood Authority	By April 2025	<p>RBWM Response - RBWM are currently developing new webpages for flooding and related topics which will include links/information to Floodre and Build Back Better schemes</p> <p>EA Response - We will endeavour to support the Borough where appropriate. Extensive resources are available on GOV.uk.</p>	In Progress
RBWM9	Borough Wide	Response and Recovery Plans	Improve links with the local communities in order to improve the sharing of information at times of flooding.	At times during the response there were delays in information either being shared or accessed by RMAs meaning issues arose without action for some time. For example, where roads flooded, closures were not put in place in some cases for some time meaning motorists drove through flood water creating bow waves towards properties.	Royal Borough of Windsor and Maidenhead	Parish Councils Flood Wardens Other Community groups	Lead Local Flood Authority Emergency Planning Service	By April 2025	A process of receiving updates by way of Situation Reports (SITREPs) from the communities to the RBWM Emergency Operations Centre (EOC) and vice versa is in draft format. This was initially tested in sept 24 and is being refined.	In Progress

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RBWM10	Borough Wide	Community Resilience	Consider community resilience materials and promotional opportunities including linking into national campaigns in order to increase residents' knowledge on flood risk and how they can manage risk to their homes	There is limited understanding of flood risk in the wider communities so more information being available for signposting and campaigns can improve this knowledge base.	Royal Borough of Windsor and Maidenhead	Environment Agency Thames Water Parish Councils Flood Wardens Other Community Groups	Lead Local Flood Authority Emergency Planning Service	By December 2025	RBWM Response - A series of communication materials are required as well as discussions with affected Parish Councils to understand the best way this message can be conveyed in their areas EA Response - We will endeavour to support the Borough where appropriate. Extensive resources are available on GOV.uk.	Open
RBWM11	Borough Wide	Community Resilience	Residents and businesses in affected areas to consider the development of their own personal resilience plans and amendments/updates of community resilience plans	It is always likely that the areas impacted will be affected by flooding during certain flooding incidents. As such, residents and businesses have plans in place in order to take account of their own flood risk to minimise the impact to their lives and damage to their property	Residents and businesses	Royal Borough of Windsor and Maidenhead	Property owners	By February 2025	Meeting took place in Wraysbury in December 2024 to consider some of the options for recovery. Engagement to take place with other communities and the EA.	In Progress
RBWM12	Borough Wide	Community Resilience	Support the communities across the Borough to improve their own resilience	See RBWM4, RBWM5, RBWM6, RBWM8, RBWM10, RBWM11, H5, C5, W8,OW2, OW3	Multi-agency	N/A	Emergency Planning Service, Environment Agency, RBFRS and other responding agencies via the Berkshire Resilience Group	Ongoing	Flood Warden meeting in Nov 24 Materials promoted to the community Community Resilience plan being developed for 25/26 onwards with community engagement programme and materials to promote resilience. Specific engagement with sites to be undertaken in 25/26 working with other responders.	In Progress
RBWM13	Borough Wide	Community Resilience	Promote awareness of the responsibilities of landowners to maintain watercourses across the Borough	Watercourses that are not maintained can obstruct the free flow of water. In a fluvial flooding situation, this can also obstruct the flow of flood water away from an impacted area, increasing the time it	Royal Borough of Windsor and Maidenhead	Environment Agency Parish Councils	Lead Local Flood Authority	By September 2025	The Council has already developed a Factsheet which details landowners rights and responsibilities with regard to maintenance of watercourses. The Council will also develop webpages and work with Parish Councils and the Environment Agency to promote this information regularly to landowners.	In Progress

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				takes for an area to recover.						
H1	Hurley	Technical	Investigate history of the culverting of the watercourse at the Olde Bell Pub and determine if reinstatement is feasible.	The watercourse has been historically culverted so further investigation and discussion is needed in order to identify what action is feasible.	Royal Borough of Windsor and Maidenhead	N/A	Lead Local Flood Authority	By April 2025	Initial checks have been completed showing that the culverting of this watercourse is historic. As such, enforcement is unlikely to be possible as evidence to build a case on will likely not exist. Further checks will be undertaken and the Parish Council will be notified once a decision has been reached.	In Progress
H2	Hurley	Technical	Consider what resilience measures are possible to mitigate the impact of flooding to Pumping Station on Shepherds Lane	The pumping station on Shepherds Lane is on the flow path of fluvial flood waters from the north. As such it may be vulnerable with some residents reporting outages to the sewage network during the incident	Thames Water	N/A	Sewerage Undertaker	TBC	Response to be provided by the relevant RMA.	Passed to RMA
H3	Hurley	Technical	Inspect the culvert running under Hurley High Street downstream of Orchard House to identify any obstructions	Ensuring the culvert under the High Street is clear and free flowing.	Royal Borough of Windsor and Maidenhead	N/A	Highway Authority	By April 2025	Culvert confirmed to be clear of debris during the flooding incident with the water flowing through the Bisham Brook exceeding the capacity of the culvert sizing. There is no duty on the Council to increase this sizing but further monitoring at times of flooding will be added to the management of the highway in this area.	Closed
H4	Hurley	Technical	Consider investigating ways to allow exceedance flows over the High Street from Orchard House back into the watercourse on the eastern side of the road	If no maintenance work is required from H3 measures should be considered to allow the flow of water easily back into the Bisham Brook to minimise flooding to the highway	Royal Borough of Windsor and Maidenhead	N/A	Highway Authority	By April 2025	To be investigated with Highway Drainage Supervisor to consider a solution (if one is possible).	Open
H5	Hurley	Community Resilience	The residents of Hurley Caravan Park should consider developing a Community Resilience Plan	Hurley Caravan Park is one of the first locations that is impacted by fluvial flooding in Hurley. As such, it is appropriate that residents are prepared.	Residents of Hurley Caravan Park	Royal Borough of Windsor and Maidenhead	Community at risk	Ongoing	See response to RBWM12	In Progress

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B1	Bisham	Technical	Undertake drainage work at Dungrove Hill Lane	The gullies and soakaways on Dungrove Hill Lane are full of silt and not able to drain water.	Royal Borough of Windsor and Maidenhead	N/A	Highway Authority	By July 2025	Work needed for highway drainage network requires a road closure. This work would be undertaken at the same time as the work on Lee Lane to make use of the same closure.	In Progress
B2	Bisham	Technical	Capital works at Lee Lane	The highway drainage system at Lee Lane is damaged and requires capital works to establish a new point of drainage	Royal Borough of Windsor and Maidenhead	N/A	Highway Authority	By July 2025	The Council is working with landowners to resolve this issue. This work will involve improving the infrastructure currently in place. Due to the narrow nature of the road, any works undertaken will require a road closure. This requires a 3 month notice to be advertised. As such, any work will happen in the 2025/26 financial year.	In Progress
C1	Cookham	Technical	Thames Water to consider investigating what steps or works may be required to mitigate the impact of flooding to the Lightlands Lane Pumping Station. This should include conversations with other Risk Management Authorities and Utilities.	The Lightlands Lane pumping station is regularly impacted by flooding or from losses of power supply at times of significant flooding	Thames Water	SSEN (Electric Utility)	Sewerage Undertaker	By December 2024	Thames Water have confirmed they have raised our electrical equipment above the flood level and the SSE substation continued to operate throughout the incident and they deem it resilient.	Closed
C2	Cookham	Technical	Royal Borough of Windsor and Maidenhead and National Trust to consider removing hay bales from fields where flood waters are known to flow through	Residents are concerned about the potential impact of flood water picking up hay bales and carrying them until they become obstructions to the flow of water. While on this occasion no increase in risk of flooding was evident, this may not always be the case.	Royal Borough of Windsor and Maidenhead & National Trust	Other Landowners	Landowner	By March 2025	The Royal Borough of Windsor and Maidenhead have committed to the removal of hay bales from Battlemead Common as soon as is practical. RBWM will also no longer wrap the bales in plastic to reduce the risk of them floating during a flooding event should an incident occur before they are collected.	Closed
C3	Cookham	Technical	Royal Borough of Windsor and Maidenhead to consider investigating the condition of the penstock on High Street Cookham to ensure it is fully functional. It is also recommended that the Council review the Plan to open and close the penstock during a flooding incident and who holds the relevant keys.	Follow a flooding event it is important to ensure all infrastructure is fully functioning. It is also a good time to review the Cookham Causeway plan where the Penstock plan is located.	Royal Borough of Windsor and Maidenhead	N/A	Lead Local Flood Authority, Highway Authority, Emergency Planning Service	By March 2025	The Penstock has undergone maintenance during the 24/25 financial year with condition to be confirmed by the end of November ahead of the winter. A review of the Cookham Causeway Plan has been undertaken.	In Progress

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C4	Cookham	Technical	Environment Agency to investigate resident concerns that mitigation bunds from MWEFAS are impacting properties on Strande Lane	Residents have raised concerns that mitigation bunds installed as part of the Maidenhead, Windsor and Eton Flood Alleviation Scheme are holding flood water and deflecting this flow towards Strande Lane.	Environment Agency	N/A	Strategic Flood Risk Authority responsible for the management of MWEFAS	Ongoing	We are aware there are concerns about the impact of Maidenhead Windsor and Eton Flood Alleviation Scheme (MWEFAS) in Strande Land. These concerns were looked into after the floods of 2003 and remedial works were undertaken in 2008-2009. We carry out asset inspections after significant floods to ensure our assets continue to operate as designed.	Passed to RMA
C5	Cookham	Community Resilience	The residents of Strande Lane should consider developing a Community Resilience Plan.	Strande Lane is impacted by all sources of flooding and is also at risk of having access cut off when the road which meets Lightlands Lane floods. Residents would benefit from understanding what steps to take when different issues arise.	Residents of Strande Lane	Royal Borough of Windsor and Maidenhead	Community at risk	Ongoing	See response to RBWM12	In Progress
D1	Datchet	Technical	Environment Agency to consider reinstatement of the bund at the property Poplars.	Development work has seen a section of bund removed which allowed flood water to flood Southlea Road	Environment Agency	N/A	Relevant authority for Fluvial Flood Risk	By December 2025	No further action required as the section of missing bund has been reinstated by the landowner.	Closed
D2	Datchet	Technical	Thames Water to consider maintenance of the Datchet Common Brook. Environment Agency copied as relevant authority with enforcement powers for this maintenance.	The Parish Council has raised the level of silt in the channel for some time. Maintenance of the channel would increase the capacity of the channel to hold flood water	Thames Water	Environment Agency	Landowner	TBC	Response to be provided by the relevant RMA.	Passed to RMA
W1	Wraysbury	Technical	Royal Borough of Windsor and Maidenhead to consider undertaking work to better understand the flood risk associated with the Wraysbury Drain	Better understanding of the Wraysbury Drain is needed before spending/enforcement can be undertaken.	Royal Borough of Windsor and Maidenhead	N/A	Lead Local Flood Authority	By December 2026	The Council has commissioned a survey to record the current cross sections of the Wraysbury Drain, including the location of structures and silt levels. CCTV surveys of downstream culverts cannot be completed due to water levels. This work will continue once downstream obstructions have been cleared as mentioned in Full Council in November 2024. This is also to undertake the w The data supplied to date has allowed the Council to start prioritising areas for either enforcement or maintenance work. This work will occur over a number of years and the Council will keep	In Progress

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									<p>interested parties informed of its plans.</p> <p>This work has started with engagement with a landowner in Hythe End to restore flow to the downstream section of the Wraysbury Drain and further work will happen incrementally once this has been completed.</p>	
W2	Wraysbury	Technical	Environment Agency to consider undertaking enforcement action against landowners who have built over sections of the side channel around Friary Island.	Residents have informed that the channel has been obstructed/blocked by installation of driveways over the channel. Further investigation and possibly enforcement is required to ensure the free flow of water downstream	Environment Agency	N/A	Relevant authority for Main Rivers	By April 2025	The Environment Agency plays a vital role in ensuring that riparian responsibilities are carried out effectively. We will continue to provide guidance and support to riparian owners, helping them understand their responsibilities and the importance of regular maintenance. We encourage people to report any concerns of obstruction of flows to us. Concerns or incidents should be reported to the 24hr Environment Agency Incident Hotline on 0800 80 70 60.	Passed to RMA
W3	Wraysbury	Technical	Royal Borough of Windsor and Maidenhead to consider undertaking further investigation to determine what if any obstructions are located within the Horton Drain, including man-made obstructions, and determine if any enforcement of maintenance is required.	Further investigation of the Horton Drain is required to ensure water can flow without any significant obstructions	Royal Borough of Windsor and Maidenhead	Environment Agency	Lead Local Flood Authority	By December 2025	<p>RBWM Response - A plan will be developed with the help of interested local parties to understand what should be determined from this piece of work. This will ensure best value for money and what scale of investigation is necessary.</p> <p>EA Response - We will endeavour to support the Borough where appropriate.</p>	Open
W4	Wraysbury	Technical	Environment Agency to consider action to determine whether the bund at The Avenue can be reinstated.	Development work has seen a section of bund removed which allowed flood water to pass through the Avenue, flow across Welley Road to the lakes.	Environment Agency and Royal Borough of Windsor and Maidenhead	N/A	<p>Relevant authority for Main Rivers</p> <p>Local Planning Authority</p>	By December 2025	<p>RBWM Response - Query raised with RBWM Planning Enforcement.</p> <p>EA Response - We will endeavour to support the Borough where appropriate.</p>	Passed to RMA

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W5	Wraysbury	Technical	Royal Borough of Windsor and Maidenhead and Environment Agency to consider ways to mitigate the impact of flooding to properties at Garson Lane where water is trapped behind a bund. This though must take impact to other property into consideration.	Flood waters get trapped in the gardens of Garson Lane without any way for water to flow away. During the flooding incident residents made a gap in the bund to allow water to flow away and speed up recovery.	Royal Borough of Windsor and Maidenhead	Environment Agency	Lead Local Flood Authority	By December 2027	<p>RBWM Response - The Council will work with the Environment Agency to understand the best approach for this recommendation however it is residents responsibility in the meantime to take action to minimise the impact of flooding to their properties.</p> <p>EA Response - We will explore this recommendation and leverage findings of Datchet to Hythe End Flood Improvement Measures where appropriate.</p>	Open
W6	Wraysbury	Technical	Royal Borough of Windsor and Maidenhead to work with the Environment Agency to ensure information provided at planning stages is able to pick up any potential informal defences to limit the chance that they are lost as a result of new developments being permitted	Due to the redevelopment of a property in Wraysbury, flooding occurred to a number of properties as a result of section of informal flood bund being removed	Royal Borough of Windsor and Maidenhead	Environment Agency	Lead Local Flood Authority and Local Planning Authority	By April 2025	<p>RBWM Response - Flooding Team to work with the Local Planning Authority and Environment Agency to develop a process for identifying and sharing information about informal defences in flood risk areas.</p> <p>EA Response - We will look into ways to provide better information about flood risk related assets to inform development proposal.</p>	Open
W7	Wraysbury	Technical	Royal Borough of Windsor and Maidenhead to work with the National Trust as landowners to maintain sections of the watercourse network through the Ankerwyke site	In order to give Wraysbury further ability to drain following a flooding incident, maintenance of the watercourse network at Ankerwyke is needed to remove obstructions to flow	National Trust	Royal Borough of Windsor and Maidenhead	Landowner	Ongoing	Maintenance will be an ongoing task for the Wraysbury Drain. The National Trust met with RBWM officers and Wraysbury Parish Council in the summer of 2024. The National Trust agreed to undertake some maintenance with a mini digger they had access to and this work has been carried out. Further maintenance should be considered based on wider works undertaken in W1.	Closed
W8	Wraysbury	Community Resilience	Communities across Wraysbury should consider developing Community Resilience Plans	There are multiple communities in Wraysbury that flood in slightly different ways. These communities would benefit from understanding what steps they should take in the event of a flood	Communities of Wraysbury	Royal Borough of Windsor and Maidenhead	Community at risk	Ongoing	See response to RBWM12	In Progress
OW1	Old Windsor	Technical	Environment Agency to consider inspecting and taking any necessary steps to maintain the wall at Ham Island	There are a number of cracks in the wall which provide resistance to flooding from the Thames.	Environment Agency	Landowners	Asset owners	By December 2026	We are aware of concerns regarding the wall at Ham Island following the flooding. We have carried out an inspection of the asset and are exploring the necessary steps required to ensure repairs are carried out, where appropriate.	Passed to RMA

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				Residents are concerned that the condition of the wall may require remedial work						
OW2	Old Windsor	Community Resilience	Royal Borough of Windsor and Maidenhead to work with residents and Blue Acre Horse Sanctuary to assist in development/updating of resilience and emergency plans	A number of residents of Ham Island sought advice during the incident. Development of plans would assist residents in future	Royal Borough of Windsor and Maidenhead	Environment Agency	Emergency Planning Service	Ongoing	RBWM Response - See response to RBWM12. EA Response - We will endeavour to support the Borough where appropriate.	In Progress
OW3	Old Windsor	Community Resilience	The residents of Ham Island should consider developing a Community Resilience Plan	Ham Island is uniquely impacted by flooding and residents would benefit from understanding what steps should be taken in the event of a flooding incident	Residents of Ham Island	Royal Borough of Windsor and Maidenhead	Community at risk	Ongoing	See response to RBWM12	In Progress