

RBWM CORPORATE PEER REVIEW ACTION PLAN

RECOMMENDATION	CABINET RESPONSE	ACTIONS	LEAD OFFICER	Milestones
Recommendation 1 Prioritise embedding the Corporate Plan across the Council and the establishment of a new performance framework which links service plans and priorities to budget and risks over the medium term.	Agreed	Launch Citizens' Portal	RK	12.04.22
		Agree Terms of Reference for new Officer-led Performance and Risk Management Board (PRMB)	RH	05.05.22
		PRMB meet	RH	05.05.22
		Embed new methodology to support performance reporting to Overview and Scrutiny	RK	25.07.22
		Launch new Service Plan template	RK	03.05.22
		Embed initial Service Plans into InPhase	RK	31.07.22
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Recommendation 2 Refresh the Medium Term Financial Strategy (MTFS) with stronger links to the savings made by the Transformation Strategy and underpinned by the creation of a Transformation Fund to deliver the benefits needed. The first priority of the strategy should be to improve the customer experience.	Agreed Work was already under way to develop the new MTFS linking with the agreed Corporate Plan.	Refreshed MTFS aligned to Corporate Plan presented to Corporate O and S Panel for review	AT/AV	22.06.22
		Refreshed MTFS/MTFP reported to Cabinet	AT/AV	21.07.22
		Refreshed MTFS/MTFP reported to Full Council	AT/AV	28.09.22

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Recommendation 3 Establish a Member development programme, including a new induction package for May 2023 which aligns to the strategic priorities of the Royal Borough. Group Leaders need to be fully involved in developing the programme to ensure ongoing member participation, throughout the term of office.	Agreed The Chairman welcomed group leaders working together in developing a development programme	Discussion with LGA over support offer	ED/KS	13.05.22
		Establish Officer working group to lead Induction Process	KS	May 2022
		Officer Working Group meets to discuss proposals	KS	Jul to Dec 2022
		Funding Agreed		
		Induction Programme commences	KS	08.05.23
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Recommendation 4 Put in place stronger support for member casework that provides consistency and timeliness of response across all council functions. This will help members to carry out their ward work more efficiently and maintain residents' confidence that their issues are being dealt with.	Agreed Officers will consider a range of options for providing stronger support.	Funding Agreed	ED	July 2022
		Role descriptions developed and evaluated	KS	July 2022
		Recruitment	KS	Aug/Sept 2022
		Implementation	KS	Sept/Nov 2022

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Recommendation 5 Review the current model of scrutiny committees. There are currently 4 scrutiny panels and one county-wide health scrutiny. It may be better for the committees to be more closely aligned to the priorities in the Corporate Plan and service delivery arrangements covering people, place and corporate functions.	Agreed	Report prepared for Constitution Working Group	KS	26.04.22
		Constitution Working Group meet to consider Report	KS	03.05.22
		Full Council consider recommendations from CWG	KS	24.05.22
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Recommendation 6 Revisit the terms of reference and remit of the joint Health Overview and Scrutiny Committee for East Berkshire as part of the establishment of the ICS.	Agreed	Scoping work to clarify current position and identify best practice	KS	June 2022
		Meeting with relevant officers to agree recommendations for amendments to terms of reference where appropriate	KS	July 2022
		Amendments discussed with Constitution Working Group	KS	Aug 2022
		Full Council consider recommendations from CWG	KS	Sept 2022
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Recommendation 7 Review Cabinet portfolios so that they are re-balanced across people, place and corporate functions to enable more capacity to influence at a sub-	That this is accepted in part, noting changes have been made	No Further Officer Action		

regional and national level alongside local place leadership responsibilities.	since the Peer Review			
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Recommendation 8 Develop a clear and consistent framework on the role and governance of the arms-length Council entities including Optalis, AFC and the Property Company. Shareholder responsibilities should be separated from those of the strategic client.	Agreed	Draw together governance regimes in one place and publish	ED	Sept 2022
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Recommendation 9 Develop a localism strategy with town and parish councils and community groups which promotes greater subsidiarity of decision making and thus enabling RBWM to be more strategic.	That this is accepted in part, with the review including a focus on relationships with partners and the community sector. A focus on partnership rather than devolution	Draft Engagement Strategy	RH	Sept 2022
		Draft engagement strategy to be developed by September 2022. To set out the framework for engagement between the council, residents, communities and partners (including voluntary &	RH/EM-F	

		community sector and parish councils). Approach to be based on the principles of Asset Based Community Development.		
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Recommendation 10 Take advantage of the 25th anniversary of being a unitary council to work with the Youth Council and partners to set out a new 25-year vision for the Royal Borough.	That this is accepted, pending their views. It should be noted that the 25th anniversary will be in 2023, rather than 2022, as originally suggested in the Feedback Report.	DCS has visited the Youth Council and raised the possibility of them taking on this piece of work in partnership with the Council. The Youth Council have resolved to work with the Council but would like some support as part of the process to ensure they improve and increase their skill set as part of the work. It was agreed subject to tender/contract to work with Dawn Reeves (consultant) with an (to be agreed) objective of reporting back to the RBWM towards the end of the calendar year.	DS (Elaine Keating AfC) + consultancy support	October 2022 (tbc)
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Recommendation 11 Once the improvement plan for the Planning function is in place and beginning to have an impact, consider a peer review of the Planning Service to drive continuous improvement in 2023/24 and beyond	Agreed			